

SELECTION PROCESS FOR ENTERING THE GRADUATE PROGRAM IN PHYSICS, IN THE AREA OF APPLIED PHYSICS, EMPHASIS ON BIOMOLECULAR PHYSICS, OF THE SÃO CARLOS INSTITUTE OF PHYSICS IN THE 2nd SEMESTER OF 2018.

The Postgraduate Commission (CPG) of the São Carlos Institute of Physics (IFSC), in using its powers stipulated in Article 39 of the USP Graduate Rules, makes public the opening of registration and sets standards for the admission selection process for the 2nd semester of 2018 in the Graduate program in Physics, area of Applied Physics, emphasis on Biomolecular Physics, Masters and PhD levels offered by the Physics Institute of São Carlos (IFSC), University of São Paulo (USP).

1. GENERAL PROVISIONS

1.1. The selection process for the Master and PhD in Biomolecular Physics will consist of two steps: i) a written examination, of eliminatory and classificatory nature as specified in section 2 and ii) analysis of the academic merit as proved by documentation, as specified in section 10.

1.2. This selection process is open for candidates with a graduation diploma or those who graduated until the last day of the registration process.

1.3. Registration for written examination should be done following the instructions available at http://www.ifsc.usp.br/~posgrad/exame_pg/inscricao_bio

1.4. There is no fixed number of openings in the program and all the candidates that fulfill the requirements will be accepted.

1.5. In case of technical problems during the on-line registration, the candidate should try other Internet browsers. If this does not solve the problem, please contact exam_pg@ifsc.usp.br

1.6. Any objection to any aspect of this Notice (Edital) shall be filed at the IFSC Post-Graduation Service, Avenida Trabalhador São-carlense, 400, Parque Arnold Schmidt, São Carlos - SP, within 3 days of the publication of the same. As long as it is properly grounded, the arguments will be analyzed by the Postgraduate Committee. Applications for contestation will not be accepted:

- (a) Without a clear and detailed explanation of the applicant's non-conformities;
- b) Filed late.

After the deadline for submitting applications for the objections, the Postgraduate Committee will analyze them, sending the applicants a response as to whether they can be accepted or, if necessary, rejected. In cases of rejection of the appeal, the response will include a substantiated opinion on the dismissal of the appeal. In the case of verifying that the question underlying the request for contesting the Notice is relevant, the Postgraduate Committee will take the necessary procedures to correct the Notice.

2 . WRITTEN EXAMINATION

2.1 Application:

2.1.1. From January, 22th (starting at 09:00 Brasilia Time) to the March, 23th of 2018 (ending at 17:00 Brasilia Time), persons interested in admission to the program should register for the written examination at the Internet site http://www.ifsc.usp.br/~posgrad/exame_pg/inscricao_bio

2.1.2. The candidates should choose an application place during registration. Only the places displayed in the application form are allowed (except for overseas candidates). Requests for new places in another country can be done until March, 11th 2018, 23:59 Brasilia Time. After that, the option will be removed from the application form. Registrations that request another place will not be consolidated automatically but the result will be sent to the candidate until March, 16th 2018, 23:59 Brasilia Time. However, as the effective application of the exam in another country depends on the collaboration of other institutions unrelated with the IFSC-USP, the organizing committee cannot guarantee beforehand that it will be viable. If it not possible to arrange a place as requested until March, 16th 2018, 23:59 BRT, official notification will be sent to the candidates. If they still have interest, they should then redo the registration, choosing one of the available places listed in the registration site, until the deadline of March, 23th 2018, 17:00 BRT.

2.1.3. Candidates who select the option "I want to indicate another country" should choose, at the time of online registration, a possible advisor. It is recommended that the candidate make a previous contact with the possible advisor consulting the possibility and availability of the same for his orientation. For candidates that suggest another country (other than Brazil) for the exam, the registration will be validated until March, 16th 2018, 23:59 Brasilia Time. The candidate should verify the status of the registration after that. The validation will depend on the acceptance of the validation of the application made by the possible advisor indicated by the candidate in the act of the online application. If the indicated professor validated the registration but the candidate did not receive the registration protocol, it means that it was not possible to provide an exam in the suggested country.

2.1.4. Candidates with special needs should contact exam_pg@ifsc.usp.br shortly after finishing the on-line registration.

2.1.5. Grades from previous IFSC selection processes, realized from 29th March 2016, are considered valid for this selection. Grades from these previous process will be normalized according to section 4. Average grades for the IFSC previous exams will be available at <http://www2.ifsc.usp.br/pos/fisica-biomolecular-2o-sem-2018-2/>

2.1.6. Candidates who take the written examinations more than once will be considered, for purposes of the inscription, only the grade from the last examination.

2.2 Contents of Exams:

2.2.1. The specifically written exam for the Biomolecular Physics option will be composed of two parts with equal weights. The first part of the exam will contain 5 basic discursive questions in the area of physics and the second part will contain 5 basic discursive questions in the areas of biological sciences and biochemistry, as specified in the program described in item 2.2.2. and 2.2.3 in this document. The candidate must answer the 10 questions with a value of 1.0 point each, making a maximum value of 5.0 points in the area of physics and 5.0 points in the areas of biological sciences and biochemistry. The candidates that have a grade zero (0,0) in any of the two parts of the examination (physical or life sciences and biochemistry) will be eliminated, irrespective of their performance on the questions of the other part.

2.2.2. **Physics:** a) Principles of Dynamics - Newton's laws and their applications; b) Conservation of Energy: Work of a constant force, a force working in the general case, conservative forces, conservation of energy in general movement applications: gravitational fields; c) oscillations: Simple harmonic oscillator (mass-spring system and simple pendulum), forced and damped oscillations; d) wave Motion: concept wave, harmonic waves, propagation, reflection and refraction; e) Introduction to Thermodynamics: heat and 1st Law; **Bibliography:** P. A. Tipler, Physics (volumes 1, 2 and 3), 5th edition, LTC Publisher, D. Halliday, R. Resnick, K. S. Krane, Physics (volumess 1, 2 and 4), 4th edition, LTC Publisher, R. A.

2.2.3 **Biology / Biochemistry:** a) Amino Acids and Peptides, b) Proteins and Enzymes, c) Carbohydrates, d) Nucleotides and Nucleic Acids, e) Lipids and Biological Membranes. **Suggested Bibliography:** Harvey Lodish [et al.], Molecular Cell Biology, 7th edition. Bruce Alberts [et al.], Molecular Biology of the Cell, 5th edition. Donald Voet [et al.], Fundamentals of Biochemistry - Life at the Molecular Level, 4th edition, Biochemistry - 7th Ed.

3. APPLICATION

3.1. The written exam will take place on April, 11th 2018, from 14:00 to 18:00 (Brasilia Time), in the precincts of the IFSC-USP and another in places to be disclosed at the site <http://www.ifsc.usp.br/~posgraduacao/> at least 15 days before the exam. The candidates are responsible for getting informed about the details through the site.

3.2. All candidates should be at their chosen exam places at least 30 minutes before the exam, with a valid identification document with photo, pencil, eraser and a pen (blue or black).

3.3. The questions should be answered by using a pen (blue or black).

3.4. No material in any form can be consulted during the exam, except what is contained in the exam. No electronic equipment, like calculators or cell phones, will be allowed.

3.5. At 60 minutes after the appointed starting time, no new arrivals will be allowed.

3.6. Candidates can only leave the room after 90 minutes from the starting time.

3.7. Going to the bathroom is only allowed after 90 minutes from the starting time and in the company of an exam supervisor.

3.8. Extra paper for drafts will be given but in no circumstance will it be considered as part of the answers.

4. ASSESSMENT OF WRITTEN EXAMINATION

4.1. The grade for the exam with the emphasis in Biomolecular Physics will be evaluated on a scale of 0 (zero) to 10 (ten) with an accuracy up to the second decimal place,

4.2. The grade will be normalized according to the following rules: let N_i be the grade of a candidate, N_{tot} the total number of students which took the specific exam for Computational Physics identified by letter j.

The average grade of the of exam j is defined as $MEFBio_j = \frac{\sum_{i=1}^{N_{tot}} N_i}{N_{tot}}$. The average grade $MEFBio_j$ will be calculated with an accuracy up to the second decimal place.

4.3 The normalized grade of the candidate to be considered in this selection process is defined as $NNormi = (N_i \times 5) / MEFBio_j$. The grade $NNormi$ will be calculated with an accuracy up to the second decimal place.

4.4 Candidate with $NNormi$ equal to or higher than 4 (four) or N_i equal or higher than 5 (five) will be considered qualified in this selection procedure.

5. EVENTUAL CANCELLATION OF QUESTIONS

5.1. Eventual objections to questions of the exam should be sent to exam_pg@ifsc.usp.br within 3 working days after the exam. If adequately grounded and from a known sender the objection will be analyzed by the CPG. If the objection is considered valid, the question will be abrogated, the associated points discarded and the maximum possible grade normalized to 10.00. No recourses will be accepted if:

- a) There is no exposition of the grounds under which the question is considered invalid.
- b) The objection is sent outside the specified time.

5.2. After the deadline for objections, the organizing committee will analyze them and send a response regarding their acceptance or rejection. In case of a rejection, the response will include a consubstantiated opinion justifying the rejection.

6. DISCLOSURE OF THE RESULTS

6.1. The deadline for the disclosure of the results is May, 09th 2018.

7. REVISION OF THE GRADES

7.1. After the grades are disclosed, candidates can request revisions of the corrections. This should be done in two steps. At most three (3) working days after disclosure of the grades, the candidates should manifest their interest in seeing the correction of the exam by sending an email to exam_pg@ifsc.usp.br. The organizing committee will then send, in at most 3 working days, an electronic copy of the exam with corrections to the electronic address given at registration. The candidate will have then a 3 working days deadline to submit a request for revision to exam_pg@ifsc.usp.br. The request must be based on the official answers and correction criteria that will be available at <http://www.ifsc.usp.br/~posgraduacao/>, including a brief and clear justification of the necessity of alteration of the grade. Requests will **not** be considered if:

- a) They do not have a clear exposition of the reasoning why the candidate considers the grade wrong.
- b) They are submitted after the deadline.

7.2. After the deadline, the organizing committee will consider all submitted change requests and inform the interested parties of the result through electronic address given at registration.

8. REGISTRATION IN THE MASTER AND Ph.D. PROGRAMS IN APPLIED PHYSICS, EMPHASIS ON BIOMOLECULAR PHYSICS AT IFSC

8.1 After delivering the written examination results, the candidates should register in the period between the 28th May 2018 and 08th June 2018, at the "Serviço de Pós-Graduação" of IFSC-USP, from Monday until Friday, from 09:30 to 11:30 BRT and from 14:00 to 16:00 BRT, excluded holidays at the address:

Instituto de Física de São Carlos - IFSC/USP
Serviço de Pós-Graduação
Avenida Trabalhador São-carlense, 400
Parque Arnold Schmidt
CEP: 13566-590
São Carlos - SP, Brazil

8.2 Registrations can be made in person or by post. Entries sent through the Post Office could be postmarked until the last day of registration, by Express Post (SEDEX, FEDEX, DHL, or similar) method or equivalent method, in the case of candidates from other countries, and will only be valid if received by Graduate Office of IFSC by the fifth business day after the close of entries .

9. DOCUMENTS REQUIRED FOR REGISTRATION

9.1 Upon registration, applicants must submit the following documents:

Application Form (available on the graduate page, in the IFSC <http://www2.ifsc.usp.br/pos/formularios/>);

- a) Copy of CPF and identity card (RG) to Brazilian candidates;
- b) Copy of ID or Passport/RNE for foreign applicants (or protocol);
- c) Copy of Voter Registration, Certificate of Reservist for Brazilian candidates;
- d) Copy of proof of military service discharge certificate, Reservist, for Brazilian male candidates;
- e) Copy of Birth Certificate and, where applicable, Marriage Certificate; for Brazilian and foreign candidates

- f) Copy of the transcript of undergraduate, even if incomplete for recently graduated students;
- g) Copy of the transcript of the masters for Ph.D. candidates;
- h) Lattes/CNPq CV (for Brazilian candidates or foreigners who have their data included in this platform) or Curriculum Vitae (for foreign applicants), duly recorded;
- i) Candidates for the doctoral course should submit a concise Research plan of a minimum 5 and a maximum of 20 pages, size A4 typed in Arial font size 12, the first page should contain only the title of the work, name and signature of the applicant and the name and signature of the supervisor;
- j) Results of the written exam for the Applied Physics, emphasis on Biomolecular Physics.

10. SELECTION CRITERIA FOR APPLICANTS

10.1 Candidates qualified in the written examination and that submitted the required documentation for registration in the graduation program of IFSC-USP will be ranked according to the normalized grade of the written exam (**NNormi**) and the analysis of academic merit based on the documentation as explained below.

10.2 For the selection of candidates for the Master program, the normalized score (**NNormi**) will receive a weight equal to 8 (eight) and the analysis of academic merit will receive a weight 2 (two):

10.3 For the selection of candidates for the Ph.D., the normalized score (**NNormi**) will receive a weight equals to 7 (seven) and the analysis of academic merit will receive a weight 3 (three):

10.4 For the candidates for the Master program, the following criteria will be used in the evaluation of the academic merit: I) the transcript of the undergraduate program, taking into account the academic performance of the candidate and ii) Curriculum Lattes printed and documented (in the case of Brazilian candidates) or Curriculum Vitae printed and documented (for foreign applicants), by taking into account the scientific production of the candidate using the grading bellow.

- Author of a scientific paper in international journal with referees and editorial board (2 points).
- Author of a scientific paper in national journal with referees and editorial board (1 points).
- Author of abstract presented at international congresses (0.25 points).
- Author of abstract presented at national congresses (0.15 points).
- Participation in projects of Scientific Initiation, with fellowship support For a minimum period of 6 months (0.5 points) and 1 year (1 point).
- Conducting stage without fellowship support for a period longer than 3 (three) months (0.25 points).

10.5 For the candidates for the Ph.D. program, the following criteria will be used in the evaluation of the academic merit: Curriculum Lattes printed and documented (in the case of Brazilian candidates) or Curriculum Vitae printed and documented (for foreign applicants), by taking into account the scientific production of the candidate using the grading bellow:

- Author of a scientific paper published as a result of the Master dissertation**:
 - a) in an international journal with referees and editorial board (3 points).
 - b) in a national journal with referees and editorial board (2 points).
- Author of a scientific paper:
 - c) in an international journal with referees and editorial board (2 points).
 - d) in a national journal with referees and editorial board (1 point).

- Full paper presented at the Congress during the master project (0.5 points).
- Author of abstract presented at international congresses during the Master project (0.25 points).
- Author of abstract presented at national congresses during the Master project (0.15 points).

** To prove that the article originates from his Master's dissertation, the student must also present a document containing the Title and the Summary of his Master's dissertation containing the student and his advisor signature.

10.6 In light of these analyzes, students will be ranked according to their performance in undergraduate and graduate activities.

10.7 In case of a tie between candidates, the following tiebreaker order will be followed:

10.7.1 For candidates for the Master program:

- Number of scientific papers in international journal with referees and editorial board
- Number of scientific papers in national journal with referees and editorial board
- Number of abstracts presented at international congresses
- Number of abstracts presented at national congresses

If the tie persists, it will be considered the weighted average grade obtained during its undergraduate course, which will be evaluated through the School records presented at the time of its enrollment.

10.7.2 For candidates for the Ph.D. program:

- Sum of the impact factor of the scientific papers in international journal with referees and editorial board
- Sum of the impact factor of scientific papers in national journal with referees and editorial board
- Number of abstracts presented at international congresses
- Number of abstracts presented at national congresses

If the tie persists, the value of the impact factor of articles published as an author in an international journal with arbitration and editorial board as will be considered.

10.8 We clarify that no interview in the selection process of applicants and that the entire process of selection is conducted by the Graduate Studies Committee in Physics IFSC-USP, advised by teachers connected to IFSC and registered in the graduate program, representing all areas of concentration the program.

11. DISCLOSURE OF FINAL RESULT

The final result of the selection process will be announced until July, 02nd 2018, through the portal <http://www.ifsc.usp.br/~posgraduacao/> in the item "Processo Seletivo".

12. ENROLLMENT

From 23/07/2018 to 03/08/2018, the selected candidates should enroll in the Graduate Office, delivering the following documentation:

12.1 Master Degree Course:

i) Registration Forms, Declaration of Compulsory Courses, Choice of Advisor and Medical Assistance, duly completed and signed (available on the Graduate page, in the IFSC Portal: <http://www2.ifsc.usp.br/pos/formularios/>);

ii) A copy of the undergraduate certificate, duly registered or a certificate of under graduation with the date of completion of the undergraduate degree, containing the under graduation date, obtained in the **officially recognized** course. Will not be accepted for this purpose on short diploma degree, except in special cases of academic merit, demonstrated by Committee specifically constituted by the Board of Standards and Appeals and approved by the Board of Graduate Studies, USP ;

iii) A copy of the full transcript of the undergraduate course. **Note:** If the candidate has already given a copy of the full transcript of graduation upon registration, item 9.1 f), this item should be disregarded.

iv) The candidates unable to prove they finished the undergraduate course before the deadline of the enrollment period will not be able to complete the registration in the program.

12.2 Doctorate Degree Course:

i) Registration Forms, Declaration of Compulsory Courses, Forms Choice of Advisor and Form of Medical Assistance, duly completed and signed (available on the Graduate page, in the IFSC Portal: <http://www2.ifsc.usp.br/pos/formularios/>);

ii) A copy of the undergraduate certificate, duly registered or a certificate of under graduation with the date of completion of the undergraduate degree, containing the under graduation date, obtained in the officially recognized course. Will not be accepted for this purpose on short diploma degree, except in special cases of academic merit, demonstrated by Committee specifically constituted by the Board of Standards and Appeals and approved by the Board of Graduate Studies, USP ;

iii) A copy of the Master Degree Diploma or certificate of Dissertation Defense, duly approved and issued by the competent body.

iv) A copy of the full transcript of the undergraduate course and another of the graduate course (Master Degree Level). **Note:** If the candidate has already given a copy of the full transcript of graduation upon registration, item 9.1 f), g), this item should be disregarded.

12.3 It is allowed the enrollment of a candidate that holds a Master degree, duly recognized by CAPES, with a certificate of defense and the official course recognition ordinance, for Brazilian degrees. **Brazilian or foreign candidates that hold a master degree obtained from foreign Universities must obtain, previous to enrollment, the equivalence of its master degree title by the University of São Paulo.**

ADDITIONAL INFORMATION:

Additional information and further clarification may be obtained at the Graduate Office IFSC, located at Av-trabalhador SaoCarlense, 400 - Centro - 13566-590 - São Carlos, SP, phone: (16) 3373-9777 / 9589 / 8808, the portal of the IFSC: www.ifsc.usp.br; Postal: PO Box 369, ZIP code 13560-970, São Carlos, SP, Brazil, or by e-mail at: exam_pg@ifsc.usp.br.